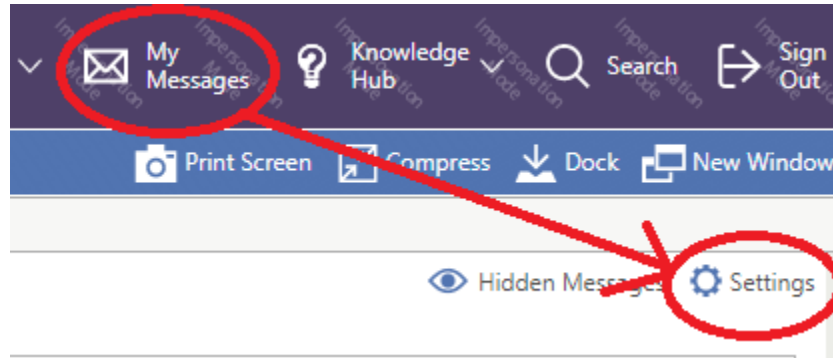


Guardian Tutorial on Grade Notifications

To enable automatic grade notifications, first log into Skyward (<https://skyward.iscorp.com/HinckleyBR429ILStuSTS/>)

Click on “My Messages” then on “Settings” as shown below:



When you scroll down, you will find this section of the settings menu:

GRADEBOOK

LOW SCORE NOTIFICATIONS	HIGH SCORE NOTIFICATIONS
<p>*Low Assignment Score Threshold <input type="text" value="70"/></p> <p>Send Me Low Assignment Score Notifications <input type="checkbox"/></p> <p>Send A Copy To My Email <input type="checkbox"/></p>	<p>*High Assignment Score Threshold <input type="text" value="95"/></p> <p>Send Me High Assignment Score Notifications <input type="checkbox"/></p> <p>Send A Copy To My Email <input type="checkbox"/></p>
<p>*Low Current Grade Threshold <input type="text" value="70"/></p> <p>Send Me Low Current Grade Notifications <input type="checkbox"/></p> <p>Send A Copy To My Email <input type="checkbox"/></p>	<p>*High Current Grade Threshold <input type="text" value="95"/></p> <p>Send Me High Current Grade Notifications <input type="checkbox"/></p> <p>Send A Copy To My Email <input type="checkbox"/></p>
<p>MISSING ASSIGNMENT NOTIFICATION</p> <p>Send Me Missing Assignment Notifications <input type="checkbox"/></p> <p>Send A Copy To My Email <input type="checkbox"/></p>	

This is where you can enable automatic notifications regarding grades.

The “low assignment threshold” will automatically notify you if your student receives a grade below the percentage written in the box (currently 70%) when you check the “send me low assignment score notifications” check box. You can also elect to receive the notification in the email listed for your account if you check the box below that.

The “low current grade threshold” works the same, except instead of for a single assignment, it sends a notification if the overall grade in a class drops below the number listed.

The “high assignment score” and “High current grade” notification work the opposite way, when an assignment or grade is received that is above the threshold, an automatic notification is received.

Finally, the missing assignment notification will notify you if any assignment for any of your student’s classes is marked missing.

Note that these settings apply for all classes.

If you have any other questions or problems setting up your grade notifications, please let me know.

Regards,

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