

Vacation Leave Requests
Hinckley-Big Rock District #429

I am requesting that _____ in _____'s
(Name of Student) Teacher/Homeroom

class or homeroom be provided assignments for a family vacation beginning on _____ with his/her return to school on _____.

I understand that:

- a. my child will need to make arrangements to pick up his/her assignments prior to leaving for the vacation.
- b. in many classes, students work on the assignments during class with teacher support and that it may be difficult for my child to complete all assignments without those supports.
- c. there will be some assignments that may not be available in advance of the vacation days and that it will be necessary for my child to make up those assignments upon his/her return.
- d. for junior high students, assignments are due the day the student returns to school.
- e. H-BR #429 Board Policy provides that "absences shall be excused only for the following reasons: 1) personal illness; 2) bereavement; 3) quarantine; 4) family emergencies; 5) observance of religious holidays; 6) written requests approved in advance by the administrator. All other absences shall be considered unexcused and interpreted as truancy." Interpretation of that policy does not allow for administrative approval of student vacation days as an excused absence.
- f. while vacation days are considered "unexcused," the absence will not affect my child's grade(s) as long as assignments are completed and returned to the teachers according to requested timelines.
- g. vacation absences may disrupt the continuity of my child's learning and contribute to academic problems.

Parent Signature

Date