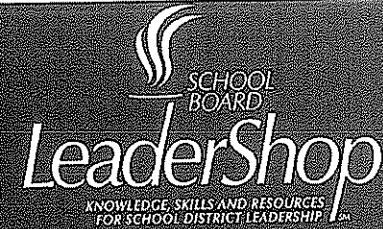




# CERTIFICATE OF COURSE COMPLETION



## Basics of Law on Board Meetings and Practices - 2011

Basics of Law on Board Meetings and Practices workshop satisfies the Open Meetings Act requirement of P.A. 97-504 which calls for instruction in:

1. The general background of the legal requirements for open meetings;
2. The applicability of this Act to public bodies;
3. Procedures and requirements regarding quorums, notice, and record-keeping under this Act;
4. Procedures and requirements for holding an open meeting and for holding a closed meeting under this Act.

**To be completed by participant:**

By signing below, I certify that I participated in the course or activity described above. Credit is awarded only for attending this IASB eligible course or activity in full.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

District: \_\_\_\_\_

IASB is organized by member school boards as a private not-for-profit corporation under authority granted by Article 23 of the Illinois School Code. P.A. 97-504 requires school board members who are in office on 1-1-2012 to complete a course of training sponsored or conducted by an organization created under Article 23 of the School Code. Board members taking office after 1-1-2012 must complete the training within 90 days after taking the oath of office. A copy of this certificate must be filed with the school board on which the member serves.